



## **AIBC NSW Young Professionals Mentorship Program Frequently Asked Questions**

### ***Who can participate?***

The AIBC NSW Young Professionals Mentorship Program is exclusively available, free of charge, to all financial members of the Australia India Business Council.

### ***What will I gain from this program?***

As a mentee, you will gain:

- ✓ Insights from the careers of experienced professionals
- ✓ Enhanced networks
- ✓ Information on career planning and tools to develop your career goals
- ✓ Greater awareness of career opportunities
- ✓ Increased communication skills and experience in working with teams

Being part of this program is something you will want to include on your resume.

As a mentor, the programs will help you:

- ✓ Satisfaction of enhancing skills in helping someone grow
- ✓ Gain fresh perspectives through interaction
- ✓ Further develop leadership skills including providing feedback, communication and interpersonal skills
- ✓ Find fresh talent (employment or otherwise)
- ✓ Opportunity to reflect on own practices

### ***Who are the mentors?***

Mentors are from a variety of different industries and from a diverse range of backgrounds. All mentors are AIBC members, who have attained a high level of professional success.

As a part of this program you will have the opportunity to meet with and learn from the career insights of a variety of experienced professionals.

***What is required of me?***

You will be required to meet with your mentor or mentee for approximately one hour a month.

You will also be required to complete an evaluation survey at the mid-point (after two months) and at the completion of the mentorship program. (at four months) This is to ensure that we know what is working and what to improve on in the growth of this program.

***Can I participate in the program if I cannot meet with my mentor or mentee?***

No, meeting with a mentor or mentee is essential to your participation in the program.

However the method of meeting is flexible. Mentors and mentees can either face-to-face or by phone. Nevertheless, we do recommend that these meetings are face-to-face to ensure as strong a rapport as possible is built up between the mentor/mentee and yourself.

The more participants we have the easier it will be to meet your preferences be – so recommend this program to a friend or colleague!

***I already have a mentor/mentee, can I still do the program?***

Yes. This program offers another source of relationships, experiences and learning that will differ from any one on one mentoring experience you have at present. Participating in this program will assist to maximise your growth and opportunities.

***How can I participate?***

Simply fill out an application form depending on whether you are a mentee or mentor, and submit to Charishma Kaliyanda, AIBC NSW Young Professionals Mentorship Program Coordinator, either by mail to Young Professionals Chapter, Australia India Business Council (NSW), PO Box R1757, Royal Exchange NSW 1225 or email it to [ypnsw@aibc.org](mailto:ypnsw@aibc.org). If there are any issues or questions you can e-mail us at the aforementioned email or please call 0433 662 917.



# AIBC NSW Young Professionals MENTEE Application 2010

Fundamental to the success of a mentoring relationship is the appropriateness of the match between MENTOR and MENTEE. The information requested in this application is required to make the most suitable match possible.

Please provide as much relevant information as you can.

## Personal Information and Contact Details (\*please complete essential fields)

Title: Mr Ms Mrs Miss Dr Other: \_\_\_\_\_

\*First Name: \_\_\_\_\_ Middle Name(s): \_\_\_\_\_

\*Last Name(s): \_\_\_\_\_ \*Date of Birth: \_\_\_\_\_

\*Email: \_\_\_\_\_ \*Gender: M F

\* Field: \_\_\_\_\_

\*Company Name/Institution:  
\_\_\_\_\_

Title/Position: \_\_\_\_\_ Department: \_\_\_\_\_

## Addresses (please provide one preferred postal address. If you are using a business address, please include floor/level details as applicable).

Primary Address: Business Home

Street address/ PO Box: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_ Country: \_\_\_\_\_

Secondary Address: Business Home

Street address/ PO Box: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_ Country: \_\_\_\_\_

**Contact numbers** (please tick preferred contact number).

Home: ( \_\_\_ ) \_\_\_\_\_ Business: ( \_\_\_ ) \_\_\_\_\_

Mobile: \_\_\_\_\_ Facsimile: ( \_\_\_ ) \_\_\_\_\_

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**1. Please provide a short career summary or attach a CV.**

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Are you comfortable that this career summary be shared with your MENTOR?    Yes    No

**2. Please describe briefly what you do currently?**

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**3. Have you any previous experience in mentoring?**

As a mentor?    Yes    No

As a mentee?    Yes    No

In which program? \_\_\_\_\_

**4. What are your career goals in 12 months time?**

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**5. What are your goals as a MENTEE in this program?**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**6. Can you picture the MENTOR you would best be matched with?**

Someone who is \_\_\_\_\_

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**7. AND, now the MENTOR with whom you SHOULD NOT BE matched?**

Someone who is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**8. In summary, what are the three key things you bring as a MENTEE to this Mentoring Program.**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_

**14. Please provide any further information relevant to your expectations of participation in the AIBC NSW Mentoring Program.**

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\_\_\_\_\_

**Privacy Declaration**

Personal information collected through this sign up forms is stored as part of AIBC's privacy policy.

Your personal information (for example, your name, company and business contact details) may from time to time be shared with AIBC's sponsors and we assume that you agree to us doing so, unless you tell us otherwise.

If, at any time, your details change or you would like to access any personal information we have collected about you, please let us know.

**Please send this completed application to:**

Young Professionals Chapter  
Australia India Business Council (NSW)  
PO BOX R1757 Royal Exchange NSW 1225

Or [ypnsw@aibc.org.au](mailto:ypnsw@aibc.org.au)



# AIBC NSW Young Professionals MENTOR Application 2010

Fundamental to the success of a mentoring relationship is the appropriateness of the match between MENTOR and MENTEE. The information requested in this application is required to make the most suitable match possible.

Please provide as much relevant information as you can.

## Personal Information and Contact Details (\*please complete essential fields)

Title: Mr Ms Mrs Miss Dr Other: \_\_\_\_\_

\*First Name: \_\_\_\_\_ Middle Name(s): \_\_\_\_\_

\*Last Name(s): \_\_\_\_\_ \*Date of Birth: \_\_\_\_\_

\*Email: \_\_\_\_\_ \*Gender: M F

\* Field: \_\_\_\_\_

\*Company Name: \_\_\_\_\_

Title/Position: \_\_\_\_\_ Department: \_\_\_\_\_

## Addresses (please provide one preferred postal address. If you are using a business address, please include floor/level details as applicable).

Primary Address: Business Home

Street address/ PO Box: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_ Country: \_\_\_\_\_

Secondary Address: Business Home

Street address/ PO Box: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_ Country: \_\_\_\_\_

**Contact numbers** (please tick preferred contact number).

Home: ( \_\_\_ ) \_\_\_\_\_ Business: ( \_\_\_ ) \_\_\_\_\_

Mobile: \_\_\_\_\_ Facsimile: ( \_\_\_ ) \_\_\_\_\_

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**1. Please provide a short career summary or attach a CV.**

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Are you comfortable that this career summary be shared with your MENTEE? Yes No

**2. Please describe briefly your current role and responsibilities?**

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Do you lead a team? Yes No How many people do you manage? \_\_\_\_\_

How would you describe your organisational level?

Executive Senior Management Middle Management

Other – please supply more details \_\_\_\_\_

**3. Have you any previous experience in mentoring?**

As a mentor? Yes No

As a mentee? Yes No

In which program? \_\_\_\_\_

**4. Once the program has commenced, please indicate if you are willing for your contact details to be provided to program mentors and/or mentees.**

Mentees Yes No

Mentors Yes No

**5. What do you hope to achieve as a MENTOR in this program?**

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**6. Can you picture the MENTEE you would best be matched with?**

Someone who is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**7. AND, now the MENTEE with whom you SHOULD NOT BE matched?**

Someone who is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**8. In summary, what are the three key things you bring as a MENTOR to this Mentoring Program.**

1 \_\_\_\_\_  
2 \_\_\_\_\_  
3 \_\_\_\_\_

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