

**APPLICATION INFORMATION
SHEET 2013 Winter
Programme**

Updated as of 26 Sep 2013

Dear Prospective International Exchange Students,

The faculty, staff and students at Nanyang Technological University (NTU) extend to you a sincere and hearty welcome to our Yunnan Garden Campus for our winter programme scheduled on January 2014. The **Chinese Language & Cultural Studies Programme** will be offered.

Ranked among the top 1% of universities worldwide, NTU places you in an academically stimulating environment that is both culturally enriching and socially fulfilling. Our comprehensive and innovative approach towards education and research will help contribute to your future success and inspire you to realise your full potential as an entrepreneurial and technology-savvy leader .



Meeting of great minds from all over the world

This is also the perfect 'soft landing' in the heart of a booming Asia-Pacific region and a great jumping-off point to explore the many cultures, languages and societies surrounding Singapore, which include India, China, Vietnam and Thailand.

Participating in a short term programme (e.g. winter programme) in Singapore shall open up fascinating Asian cultural experiences and opportunities for students and at the same time equipped you with key entrepreneurial skills for venture into Asia, where more than 4.1 billion population lives. It shall also be the perfect location for your venture to Asia.

The application for winter programme is open to all students studying in NTU's partner institutions. We welcome you to join some of our brightest minds and talents from around the world this winter.

Welcome to the start of a wonderful journey of learning and self-discovery!

Yours sincerely,

Pauline Ho
GEM Trailblazer Team Head
Office of Global Education and Mobility
Nanyang Technological University

Karin Loh
Assistant Director (Short Term Programmes)
Office of Global Education and Mobility
Nanyang Technological University

ABOUT SINGAPORE

Singapore – A Garden City

Singapore is made up of not just one island but a main island with 63 surrounding islets. The main island has a total land area of 682 square km.

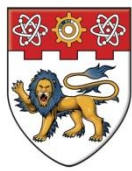
However, its compact size belies its economic growth. In just 150 years, Singapore has grown into a thriving centre of commerce and industry. Its former role as an entrepôt has diminished, as the nation has increased its manufacturing base.

Singapore is the busiest port in the world with over 600 shipping lines sending super tankers, container ships and passenger liners to share the busy waters with coastal fishing vessels and wooden lighters.

One of the world's major oil refining and distribution centres, Singapore is a major supplier of electronic components and a leader in shipbuilding and repairing. It has also become one of the most important financial centres of Asia, with more than 130 banks. Business dealings are facilitated by Singapore's superb communications network which links the nation to the rest of the world via satellite, 24-hour telegraph and telephone systems.

Singapore's strategic location, excellent facilities, fascinating cultural contrasts and tourist attractions contribute to its success as a leading destination for both business and pleasure.





ABOUT NTU

NTU – A Garden Campus

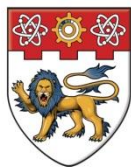
A research-intensive public university, Nanyang Technological University (NTU) has 33,500 undergraduate and postgraduate students in the colleges of Engineering, Business, Science and Humanities, Arts, & Social Sciences. In 2013, NTU will enrol the first batch of students at its new medical school, the Lee Kong Chian School of Medicine, which is jointly set up with Imperial College London.

NTU is also home to four world-class autonomous institutes – the National Institute of Education, S Rajaratnam School of International Studies, Earth Observatory of Singapore, and Singapore Centre on Environmental Life Sciences Engineering – and various leading research centres such as the Nanyang Environment & Water Research Institute (NEWRI) and the Energy Research Institute @ NTU (ERI@N).


A fast-growing university with an international outlook, NTU is putting its global stamp on the Five Peaks of Excellence: Sustainable Earth, Future Healthcare, New Media, New Silk Road and Innovation Asia.

NTU has a satellite campus in Singapore's Science and Tech Hub, One-North, and is setting up a campus in Novena, Singapore's medical district.

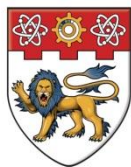





TERMS OF GEM Trailblazer

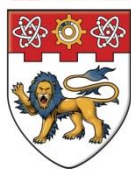
Programme 	Winter Programme Students may apply via exchange or fee-paying basis for the following track: (A) Chinese Language & Cultural Studies (6 Academic Units) offered in collaboration with NTU's Confucius Institute - This is a 3-week programme that aims to equip students with basic Chinese language skills of up to 260 characters and introduce you to China's 5,000-year-old history and culture.
Language	All courses are taught in English
Study Level	Undergraduate
Period	(A) Chinese Language & Cultural Studies: 2 January – 22 January 2014 (3 weeks)* * Classes are conducted every Monday to Friday from 9.30am to 5.00pm.
Study Exchange Spots	One student who completes 1 course of the winter programme is considered as 0.5 spot of exchange
Academic Requirements:	Merit
Deadline for <u>Applications</u>	Application period: 1 October to 15 November 2013
Accommodation	Off-campus accommodation will be arranged for students who registered for the winter programme.

For more information on GEM Trailblazer's winter programme, please email us at summerNTU@ntu.edu.sg



APPLICATION DEADLINES AND PROCEDURES

Procedures	
Prospective Incoming Students 	<p>** NOTE - ONLINE APPLICATION PORTAL **</p> <p>All students coming to NTU for winter programme shall refer to the following application criteria and procedures:</p> <ol style="list-style-type: none"> 1. Partner universities shall inform NTU via email the names of nominated students. 2. Exchange coordinator(s) of Partner Institutions are only required to email the nominated applicants' the duly completed endorsement form to summerNTU@ntu.edu.sg. If you wish, you may indicate those on fee-paying too. 3. NO MAILING of original documents is required. 4. Winter Programme is opened to all nationals except Singapore. 5. Interested students shall submit an online application through the following link: https://venus.wis.ntu.edu.sg/NG_APP/Pages/Login.aspx (select summerNTU in the student category under the Home University page)
Supporting documents to be uploaded in the online application	<ol style="list-style-type: none"> 1. Latest <u>official</u> transcript in English (signed by the Registrar and should include the university's seal), reflecting all courses taken in PDF format (<600kb) 2. Clear, coloured passport-size photo in JPEG format (<60kb; 400(W) x 514(H) pixels) Click here for the photo guidelines. 3. Clear & coloured, scanned copy of passport information page (valid for at least 6 months from the commencement of your exchange at NTU) in JPEG format (<200kb) <p><u>NO MAILING</u> of original documents is required.</p>



PROGRAMMES

Chinese Language & Cultural Studies (6 AUs)

Course Overview

This course serves to equip students with basic Chinese language skills as well as expose them to the intriguing Chinese culture. It consists of 2 parts covering Chinese language and Chinese cultural studies. It will be conducted over 3 weeks from **2 January – 22 January 2014**, Mondays to Fridays, 9.30am – 5.00pm, in the NTU campus.

Course Description

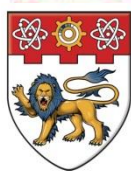
Part 1	<p>The Chinese language course is designed for expatriates and non-Chinese who do not have any background on Chinese language. The course contents are topics-based to help you master basic conversational skills for day-to-day living. Basic reading and writing skills are also introduced to enhance the understanding of Chinese culture.</p> <p>Participants will be able to conduct basic conversations as well as learning how to write basic strokes, character components and single-component characters. Learn up to 260 Chinese characters, 40 grammatical points and 300 commonly-used sentences.</p>
Part 2	<p>The Chinese cultural studies course aims to expose exchange students to a few interesting aspects of Chinese culture, such as Embracing the Dragon: An Overview of China, Numbers in Chinese, Festivals in China, Traditional Chinese Medicine, Tea Culture, Chinese calligraphy, Chinese Ink Painting, etc.</p> <p>Through the 3-week cultural course, the exchange students get a glimpse of the 5,000-year history of China as well as modern Chinese celebrities, and enjoy hands-on sessions on Chinese calligraphy, Chinese paper cutting, Chinese ink painting. They will also get to visit the Asian Civilisations Museum, Thian Hock Keng Temple, Chinatown, Haw Par Villa, etc.</p>



PROGRAMMES

Chinese Language & Cultural Studies (6 AUs)

Course Structure	
Topic	Learning Objectives
Introduction	<ul style="list-style-type: none"> Chinese phonetic system (hanyu pinyin) Chinese writing system
Common Greetings	<ul style="list-style-type: none"> Frequently used greetings Polite greetings Introducing oneself and identifying someone else
Family & Given Names	<ul style="list-style-type: none"> Basic ways to ask and tell names Introducing someone
Countries and Nationalities	<ul style="list-style-type: none"> Ask and tell a person's nationality and origin Polite ways to ask questions and make requests
Occupation	<ul style="list-style-type: none"> Ask and answer questions about one's occupation Affirm/negate other's questions or comments
Age	<ul style="list-style-type: none"> Ask and tell one's age (adults, children, seniors) Making suggestions or enquiring someone's opinion
Physical Appearance	<ul style="list-style-type: none"> Tell a person's height, weight and general appearance Positive-negative questions
Locations and Addresses	<ul style="list-style-type: none"> Ask and tell one's location and address Ask or tell a distance
Family and Relationships	<ul style="list-style-type: none"> Ask and tell briefly about family members Telling about one's feeling of something
Time	<ul style="list-style-type: none"> Ask and tell the time Telling what to do at a certain time Polite forms to make enquiries
Introductory Terms	<ul style="list-style-type: none"> Briefly introduce one's basic information Course summary
Course Assessment	
<ul style="list-style-type: none"> Class participation: 10% Mid-term quiz: 30% Oral project: 30% Written examination (2hours): 30% 	



PRICING

Chinese Language & Cultural Studies (6 Academic Units)

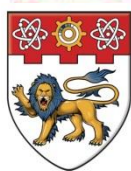
For Exchange Partners

Costs	Retail Price (S\$)	Retail Price (US\$*)
Tuition Fees	Waived	Waived
Administrative Fee:	660	520
Grand Total:	660	520

* Estimated price based on exchange rate of 1US\$ to 1.26 S\$

Note:

- Tuition Fees shall be waived for nominated Exchange Students. 0.5 exchange spots shall be counted per incoming student.
- The administrative fee covers application; orientation; cultural & social activities and university miscellaneous fees.
- All applications to be submitted online. An application fee of S\$100 is payable by the student. The balance of the programme fees will be payable 1 month prior to the commencement of the winter programme.
- Do note the following withdrawal policy:
 - 2 months before commencement of programme: 50% of fees are payable
 - 1 month before commencement of programme: 100% of fees are payable



PRICING

Chinese Language & Cultural Studies (6 Academic Units)

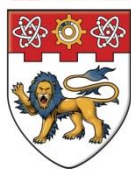
For Fee-Paying Students

Costs	Retail Price (S\$)	Retail Price (US\$*)	Early Bird Fee (S\$)	Early Bird Fee (US\$)
Tuition Fees	2,100	1,666	1,850	1,468
Administrative Fee:	660	520	660	520
Grand Total:	2,760	2,186	2,510	1,988

* Estimated price based on exchange rate of 1US\$ to 1.26 S\$

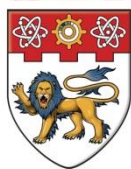
Note:

- The administrative fee covers application; orientation; cultural & social activities and university miscellaneous fees.
- All applications to be submitted online. An application fee of S\$500 is payable by the student. The balance of the programme fees will be payable 1 month prior to the commencement of the winter programme.
- Do note the following withdrawal policy:
 - 2 months before commencement of programme: 50% of fees are payable
 - 1 month before commencement of programme: 100% of fees are payable



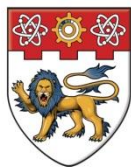
ACADEMIC INFORMATION

Grading System	<p>NTU uses the Grade Point Average (GPA) system in awarding grades.</p> <table><thead><tr><th>Letter Grade</th><th>Grade Point</th></tr></thead><tbody><tr><td>A+</td><td>5.0</td></tr><tr><td>A</td><td>5.0</td></tr><tr><td>A-</td><td>4.5</td></tr><tr><td>B+</td><td>4.0</td></tr><tr><td>B</td><td>3.5</td></tr><tr><td>B-</td><td>3.0</td></tr><tr><td>C+</td><td>2.5</td></tr><tr><td>C</td><td>2.0</td></tr><tr><td>D+</td><td>1.5</td></tr><tr><td>D</td><td>1.0</td></tr><tr><td>F</td><td>0.0</td></tr></tbody></table>	Letter Grade	Grade Point	A+	5.0	A	5.0	A-	4.5	B+	4.0	B	3.5	B-	3.0	C+	2.5	C	2.0	D+	1.5	D	1.0	F	0.0
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C+	2.5																								
C	2.0																								
D+	1.5																								
D	1.0																								
F	0.0																								
Academic Transcripts	<p>Students' academic transcripts will be mailed directly to their home institution within <u>2 months</u> upon release of examination results.</p> <p>A scanned copy of the academic transcripts will be emailed to the Student Exchange Office of the respective universities for record.</p>																								



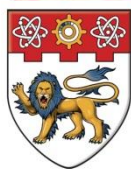
HEALTH INSURANCE

For students who require entry visa:	<p>An Entry Visa is required of international students from some countries for entry into Singapore.</p> <p>Visit Singapore's Immigration and Checkpoints Authority (ICA) website to learn more. http://www.ica.gov.sg/services_centre_overview.aspx?pageid=252&secid=165</p> <p>Students who require entry visa to enter Singapore <u>need not</u> apply for one. Upon approval of the Student's Pass application, an In-Principle Approval (IPA) letter will be issued to the students. A <u>single journey visa</u> shall be incorporated in the IPA letter for the entry into Singapore. http://www.ntu.edu.sg/isc/Immigration/Pages/StudentsPass.aspx</p> <p><i>Note: Students are advised to arrange their flights only when their Student's Pass application has been approved.</i></p>
Health, Wellness and Insurance	<p>Medical, dental and counselling services are available on campus to cater to your health and wellness needs.</p> <p>There are also clinics near campus should you feel unwell after office hours. For acute medical care and emergencies, please visit a hospital. The nearest to NTU is National University Hospital. For more information, please refer to: http://www.ntu.edu.sg/isc/HealthWellnessInsurance/Pages/index.aspx</p>
NOTE! Medical Declaration	<p>All Incoming students are strongly encouraged to <u>highlight any medical conditions</u> that they may have <u>during</u> the submission of their online application. This information is for the purpose of assisting in caring for you while you are attending Nanyang Technological University.</p>




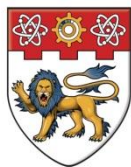
BANKING

<p>NOTE!</p> <p>Are International students participating in the winter programme required to purchase the NTU Group Hospitalisation & Surgical Insurance?</p>	<p>** COMPULSORY PAYMENT **</p> <p>All exchange students are required to purchase the <u>compulsory</u> NTU Group Hospitalisation & Surgical Insurance (GHSI) even if they have already bought similar insurance in their home country.</p> <p>Falling ill and being hospitalized in Singapore can be a financial drain on international students, who are not entitled to the medical subsidies that Singapore citizens enjoy. Besides the coverage it provides, the GHSI (subject to its terms and conditions) allows you to request a Letter of Guarantee from the underwriter and present it in lieu of the requisite deposit upon admission to government/restructured hospitals in Singapore</p> <p>For more coverage details, please refer to www.ntughsi.com.sg</p>
<p>Is there any bank on NTU campus?</p>	<p>Yes, there is a bank on campus. Students may also visit Jurong Point Shopping Centre (www.jurongpoint.com.sg), which is located near campus, for their banking needs.</p>
<p>Must I open a bank account while studying in Singapore?</p>	<p>The local banks (including OCBC) require the student's exchange period to be at least 6 months in order to be eligible. Hence it may not be possible for students on exchange for winter programmes to open a bank account.</p>
<p>What are the acceptable credit cards/bank cards in Singapore?</p>	<p>Visa/Mastercard/American Express/Diners Club/Maestro/PLUS. You may withdraw monies from most bank machines. There are also ATM machines located around the campus.</p>
<p>Services available to International students</p>	<ul style="list-style-type: none"> • Internet access • Sports & Recreational facilities • Library • Medical Services



**summerNTU SCHOOL
WITHDRAWAL POLICIES**

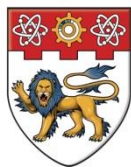
<p>Winter Programme Withdrawal Policy</p> 	<ul style="list-style-type: none">• A S\$100 fee (for exchange students) or S\$500 fee (for fee paying student) is payable upon application. The balance of the programme fees will be payable 1 month prior to the commencement of the winter programme.• Do note the following withdrawal policy:<ul style="list-style-type: none">• 2 months before commencement of programme: 50% of fees are payable• 1 month before commencement of programme: 100% of fees are payable
<p>Exchange Withdrawal Policy <i>(before arrival at NTU)</i></p>	<p>Exchange Students to inform the home university and NTU Office of Global Education & Mobility to withdraw from the winter programme. This will <u>not</u> be counted towards the 0.5 spot of exchange. The programme application deposit shall NOT be refunded.</p>
<p>Exchange Withdrawal Policy <i>(after arrival at NTU)</i></p>	<p>Exchange Students to inform the home university and NTU Office of Global Education & Mobility . This will be counted towards 0.5 spot of exchange. The programme application deposit paid up shall NOT be refunded.</p>
<p>Fee-Paying Withdrawal Policy <i>(before arrival at NTU)</i></p>	<p>Students who, for any reason, wish to withdraw from the winter programme should send a written notice to the GEM Trailblazer Team Head. The programme application deposit shall NOT be refunded.</p>
<p>Fee-Paying Withdrawal Policy <i>(after arrival at NTU)</i></p>	<p>Students who, for any reason, wish to withdraw from the International Summer School should send a written notice to the GEM Trailblazer Team Head. The programme application deposit and the fees paid up shall NOT be refunded.</p>



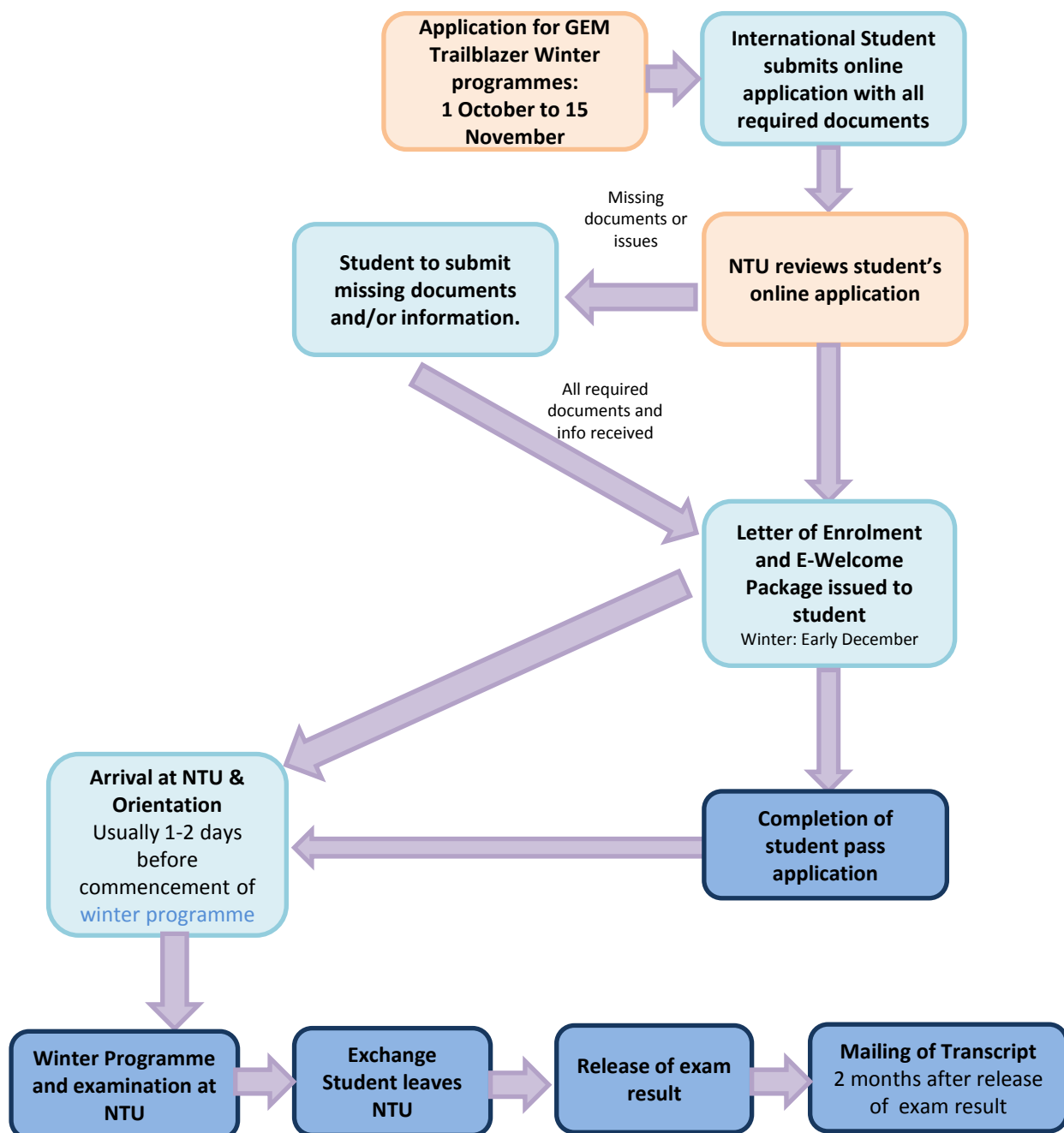
PRE-DEPARTURE AND ARRIVAL

NOTE! When should I arrive?	<u>2 days</u> before commencement of the winter programme.
Is airport reception available?	<p>No, it is not available. For pre-arrival information, we will provide you with a map and directions from the airport to the off-campus accommodation location. You should be able to find your way around Singapore using its efficient public transport system.</p> <p>Below are some useful guides: http://www.ntu.edu.sg/isc/AboutISC/Pages/NewtoNTU.aspx</p>
Living Costs	<p>The living costs you incur will depend on your lifestyle. On an average, student should prepare an estimated SGD1,000 per track of winter programmes to defray costs such as food, transportation, personal expenses etc.</p> <p>For more detailed information, please visit: http://www.ntu.edu.sg/isc/AboutISC/Pages/NewtoNTU.aspx</p>



For further enquiries, please email summerNTU@ntu.edu.sg

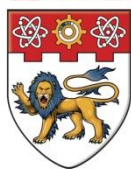


UNDERGRADUATE EXCHANGE APPLICATION PROCEDURES



CONTACT US

Office-In-Charge of Student Exchange & Study Abroad	Office of Global Education and Mobility (OGEM)	
Mailing Address: GEM Trailblazer Office of Global Education and Mobility 42 Nanyang Avenue (Behind Student Services Centre, Level 2), Singapore 639815		Fax: +65-6792-6911 Web: www.ntu.edu.sg/GEM-Trailblazer
GEM Trailblazer Team		
	Ms. Pauline Ho <i>GEM Trailblazer Team Head</i> +65- 6790-5088 paulineho@ntu.edu.sg	
	Ms. Karin Loh <i>Assistant Director</i> +65-6592-3234 amlloh@ntu.edu.sg summerNTU@ntu.edu.sg	



CONTACT US

Office dealing with student visa applications, arrival and orientation	International Student Centre (ISC) 42 Nanyang Avenue (Behind Student Services Centre, Level 1), Singapore 639815	Office Hours: Mon to Thur: 8.30am to 5.45pm Friday: 8.30am to 5.15pm Weekends/Public Holidays: Closed
NOTE! Emergency contact at ISC	Tel: +65-6790-6823 (during office hours) Fax: +65-6793-4558 Email: isc@ntu.edu.sg 24-hour Crisis Hotline: +65-9721-8066 (strictly for emergencies only)	
Office dealing with accommodation	Office of Housing & Auxiliary Services (HAS) Nanyang Technological University Student Services Centre, #05-19 42 Nanyang Avenue, Singapore 639815 Tel: (65) 6790-5155 Fax: (65) 6791-7801 Email: hso-exch@ntu.edu.sg	Office Hours: Mon to Thur: 8.30am to 1:00pm 1:45pm to 5:45pm Friday: 8.30am to 1:00pm 1:45pm to 5.15pm Weekends/Public Holidays: Closed