

APPLICATION PROCEDURES

This coversheet is for students applying for internships, short courses, summer courses, events or conferences organised by UNSW Exchange Partners. Please ensure you submit your full application by email to advisor4globaled@unsw.edu.au or in hardcopy to the Global Education Office by the relevant deadline.

Please submit the following documents by email as an attachment or in hardcopy by the relevant deadline:

1. PART A - UNSW **Global Education Programs Outgoing Application Form** (see next page).
2. PART B - A **1-2 page proposal** answering the following statements. Given the ambassadorial expectations held by UNSW, the Exchange Office is looking for students who will represent UNSW in the best possible way.
 - a. Please set out in your own words why UNSW should support your nomination to the institution.
 - b. Please describe your proposed research area for the conference and any courses that you have completed at UNSW that relate to it.
 - c. What do you intend to bring back from your short course experiences that will add value to UNSW, yourself and other students?
3. A **resume** outlining any relevant achievements or work experience.
4. A copy of the ID page of your passport.
5. Your **current Academic Statement** from www.my.unsw.edu.au.

Students nominated to participate in the above program are expected to submit a testimonial on their experiences at the end of their program.

NOTE:

- If applicable, students **MUST** speak to their UNSW Faculty about their proposed study plan and negotiate any transfer of credit issues with their Faculty *before* submitting an application to the Global Education Office.
- Apart from any stipulated funding, students are responsible for covering any costs associated with their short course program.

Any queries should be referred to:

Global Education Programs, Ground Floor, East Wing, Red Centre Building, International Centre
Telephone: +612 9385 5100, fax: +612 9385 5927 or e-mail: advisor4globaled@unsw.edu.au

Global Education Programs U21 URC Application Form



Please complete the relevant sections of this form and return to the Global Education Coordinator,
Ground Floor, Red Centre Building, International Centre.

Email: advisor4globaled@unsw.edu.au

Part A - Personal Details of student

CONTACT DETAILS			
First Name:		Sex:	[] Male [] Female
Surname:		Date of Birth:	
UNSW Student number:		Telephone:	
Postal Address:		City:	
		Postcode:	
Email:			
ACADEMIC QUALIFICATIONS			
UNSW Degree Name:		UNSW Program Code:	
UNSW Faculty:		Year of study:	
Degree being completed:		Weighted Average Mark (WAM)	
PROPOSED GLOBAL EDUCATION PROGRAM			
Name of program:			
Country of program:			
DETAILS OF YOUR PROPOSED EXPERIENCE			
Duration:		Dates	From: To:
DECLARATION			
I declare that I have read the guidelines, that the information supplied is complete and correct, and acknowledge that the University reserves the right to vary or reverse any decision made on the basis of incorrect and incomplete information.			
Signature:	Date		
day / month / year			

PART B - Proposal

Given the ambassadorial expectations held by UNSW, the Exchange Office is looking for students who will represent UNSW in the best possible way. In a 1-2 page proposal please set out in your own words:

- a. Why UNSW should support your nomination to the institution?**
- b. Please describe your proposed research area for the conference and any courses that you have completed at UNSW that relate to it.**
- c. What do you intend to bring back from your short course experiences that will add value to UNSW, yourself and other students?**