Global Education Programs
Outgoing Application Form

UNSW THE UNIVERSITY OF NEW SOUTH WALES

PVC (International)

APPLICATION PROCEDURES

This coversheet is for students applying for internships, short courses, summer courses, events or conferences organised by UNSW Exchange Partners. Please ensure you submit your full application by email to m.kofod@unsw.edu.au or in hardcopy to the Exchange Office by the relevant deadline.

Please submit the following documents by email as an attachment or in hardcopy by the relevant deadline:

1. PART A - UNSW **Global Education Programs Outgoing Application Form** (see next page).
2. PART B - A **1-2 page proposal** answering the following statements. Given the ambassadorial expectations held by UNSW, the Exchange Office is looking for students who will represent UNSW in the best possible way.
   a. Please set out in your own words why UNSW should support your nomination to the institution.
   b. Demonstrate what courses you have done which relate to this program.
   c. What do you intend to bring back from your short course experiences that will add value to UNSW, yourself and other students?
3. PART C - A **resume** outlining any relevant achievements or work experience.
4. PART D - Your **current Academic Statement** from www.my.unsw.edu.au.

Students nominated to participate in the above program are expected to submit a written report on their experiences at the end of their program.

NOTE:

- If applicable, students MUST speak to their UNSW Faculty about their proposed study plan and negotiate any transfer of credit issues with their Faculty *before* submitting an application to Intex.
- Apart from any stipulated funding, students are responsible for covering any costs associated with their short course program.

Any queries should be referred to:

Global Education Programs, Level 2 East Wing, Red Centre Building, UNSW International
Telephone: +612 9385 5327, fax: +612 9385 5927 or e-mail: m.kofod@unsw.edu.au

Global Education Programs Outgoing Application Form

UNSW THE UNIVERSITY OF NEW SOUTH WALES

PVC (International)

Please complete the relevant sections of this form and return to the Associate Director - Global Education Programs, Level 2 East Wing, Red Centre Building, UNSW International. email: m.kofod@unsw.edu.au

AFFIX PASSPORT SIZED PHOTO

Part A - Personal Details of student

CONTACT DETAILS			
First Name:		**Sex:**	☐ **Male** ☐ **Female**
Surname:		**Date of Birth:**	
UNSW Student number:		**Telephone:**	
Postal Address:		**City:**	
		Postcode:	
Email:			
ACADEMIC QUALIFICATIONS			
UNSW Degree Name:		**UNSW Program Code:**	
UNSW Faculty:		**Year of study:**	
Degree being completed:			

PROPOSED GLOBAL EDUCATION PROGRAM *(Proposed period of attendance at UNSW)*	
Name of program:	
Country of program:	
This program is with an UNSW partner:	☐ Yes ☐ No ☐ An partnership is being established
Type of Program:	☐ Internship ☐ Short Course ☐ Volunteer ☐ Conference ☐ Other
Further details about the program: *(Optional)*	

DETAILS OF YOUR PROPOSED EXPERIENCE *(Proposed period of attendance at UNSW)*				
Duration:		**Dates**	**From:**	**To:**

DECLARATION

I declare that I have read the guidelines, that the information supplied is complete and correct, and acknowledge that the University reserves the right to vary or reverse any decision made on the basis of incorrect and incomplete information.

Signature: **Date**

day / month / year

PART B - Proposal

Given the ambassadorial expectations held by UNSW, the Exchange Office is looking for students who will represent UNSW in the best possible way. Please set out in your own words:

a. **Why UNSW should support your nomination to the institution?**

b. **Demonstrate what courses you have done which relate to this program.**

c. **What do you intend to bring back from your short course experiences that will add value to UNSW, yourself and other students?**